



Dear Vendor/ Exhibitor:

The Ohio Municipal League Annual Income Tax Seminar will be held July 11 ~ 13, 2023 at Embassy Suites by Hilton Columbus Dublin, 5100 Upper Metro Place Dublin, OH 43017. The Ohio Municipal League has decided to offer an Exhibit Show again this year on Wednesday, July 12 from 9:00 a.m. until 5:00 p.m.

The fee is \$350.00 and will be sold on a first come, first serve basis as space is limited at the hotel. Since space is limited the 6-foot skirted tables provided will be located outside the General Session area, Enclosed is the exhibitor registration contract form, tentative agenda, and hotel information.

Hotel & Parking: A special room rate of **\$139** is available for conference attendees. **The cut-off date is June 20, 2023.** Complimentary self-parking, high-speed Wi-Fi, Free made-to-order breakfast. Kindly cancel at least 48 hours prior to arrival in order to avoid a cancellation penalty of one night's room, plus tax.

Make Reservations in One of Two Ways:

1) By booking through the guest QR code:

or



2) By calling Embassy Suites by Hilton Columbus Dublin Reservations at: 800.220.9219 to receive the **Group Rate: “OML Tax Conference Group” Code: “ML2”, \$139 for a king or double room.**

**2023 MUNICIPAL INCOME TAX SEMINAR
TENTATIVE AGENDA
July 11-13, 2023**

TUESDAY, JULY 11

11:30 a.m. Registration Opens
12:30 - 2:00 p.m. Nuts and Bolts of Tax Administration
2:15 - 3:15 p.m. Records Retention
3:30 - 4:30 p.m. Confidentiality of Taxpayer Records
4:30 - 5:30 p.m. Reception with State Tax Commissioner Patricia Harris

Evening free for attendees

WEDNESDAY, JULY 12

8:00 - 9:00 a.m. Registration / Breakfast
9:00 - 9:45 a.m. Legislative Update
9:45 - 10:45 a.m. Changes to the Municipal Income Tax & What Could be Ahead
10:45 - 11:00 a.m. Break
11:00 - 11:45 a.m. Ohio Ethics
11:45 a.m.-12:30 Ohio Attorney General's Municipal Delinquency Program
12:30 - 1:45 p.m. Lunch
1:45 - 2:45 p.m. Customer Service and Dealing with Difficult Situations
2:45 - 3:45 p.m. Bankruptcy and Municipal Income Tax
3:45 - 4:00 p.m. Break
4:00 - 5:00 p.m. Providing Essential Services to Taxpayers
5:00 - 6:00 p.m. Reception

Evening free for attendees

THURSDAY, JULY 13

8:00 - 9:00 a.m. Continental Breakfast
TRAINING DAY
9:00 - 9:45 a.m. Partnerships
9:45 - 10:30 a.m. Corporations
10:30 - 11:00 a.m. Auditing and Reviewing Individual Returns
11:00 - 11:30 a.m. Withholding Accounts & Uncovering Unpaid Withholding

Conference Conclusion

OHIO MUNICIPAL LEAGUE INCOME TAX SEMINAR

Exhibitor Registration Contract

Wednesday, July 12, 2023 * Embassy Suites by Hilton Columbus Dublin, 5100 Upper Metro Place Dublin, OH 43017

Rental - \$350 (Space is limited to 6' skirted table)

We agree to abide by the conditions, rules and regulations of the show as set forth here and in information issued in advance of the show. Acceptance of this contract binds us to the payment as set forth above, to the rules; re-allot space; offer requested space when available; and reject any and all applications.

In the event of cancellation of the Seminar due to fire, strikes, acts of God, government regulations, or any other cause beyond the control of the Ohio Municipal League, the Ohio Municipal League shall determine an equitable basis for the refund of such portion of the Exhibit Fee as is possible, after consideration of expenditures and commitments already made. We agree to indemnify and hold blameless the Ohio Municipal League or any officer or member of for any loss, damage or injury sustained by an exhibitor or any other person caused by fire, theft, water or accidents of any kind.

Exhibits will display only merchandise regularly sold by them. No space may be shared or sublet. **Failure to list and pay fees for any and all displays by exhibitors shall be deemed cause for cancellation of space.**

Set-up for exhibits will be 9:00 a.m. Wednesday morning, July 12, 2023, and tear down will be immediately after the closing at 5:00 p.m. Exhibits should remain intact until the closing of the show at 5:00 p.m. All sales gimmicks, promotions, and give-a-ways must be approved by the Ohio Municipal League. Soliciting must be confined to within your own exhibit booth. Retail selling not permitted. No security will be available. **A signed contract & registration form must accompany payment in order to secure a table. Due to limited spacing we cannot hold any spaces on good faith.**

We agree to comply with all Ohio's Ethics Reporting Disclosure requirements when participating in the event.

BUSINESS NAME: _____

ADDRESS _____ ZIP _____

TELEPHONE (____) _____ E-MAIL _____

SIGNATURE _____ **Required**

Everyone attending the conference is required to register. **The Exhibitor Registration fee includes a maximum of 2 representatives.** List the names of your representatives below.

Name Badges, Attendees List and Receipts will be available for representatives at Registration Desk.

Name of Representative(s) Attending:

1. Name _____ 2. Name _____

1. E-Mail _____ 2. E-Mail _____

**Please Return the Exhibitor Registration Contract and Payment To:
Ohio Municipal League, 175 South Third St., Suite 510, Columbus, Ohio 43215**